

# BROTHER MARTIN

June 17, 2026

Dear Crusader Parents:

I hope this letter finds you and your family enjoying quality time together this summer. While we are only a few weeks into the summer, we are also looking forward to the start of another school year at Brother Martin. My purpose in writing at this time is to provide you with some information that will make your son's 2026-2027 school year orientation and his first days of school run smoothly.

We have once again organized Student Orientation to efficiently and conveniently handle numerous details before the start of classes. We expect the entire orientation process to take approximately 1 hour for all 10th, 11th, and 12th graders (see the Student Orientation schedule below). Orientation for 8th and 9th graders will include a class meeting, so Orientation will take 2 - 3 ½ hours for those grade levels. **Please note: In order for Student Orientation to run as smoothly as possible, students will only be allowed to check into Student Orientation at their designated time. Please make sure to check the last name alpha designation below for YOUR son's specific grade level.**

MONDAY, AUGUST 10, 2026		TUESDAY, AUGUST 11, 2026	
10th grade A - G	8:00 a.m.	8:00 a.m.	8th Grade Mandatory Class Level Meeting
10th grade H - M	8:30 a.m.		
10th grade N - Z	9:00 a.m.	9:00 a.m. - 11:30 a.m.	8th Grade Student Orientation*
11th grade A - F	9:30 a.m.		
11th grade G - P	10:00 a.m.		*All 8th grade students are required to be on campus from 8:00 a.m. to 11:30 a.m.
11th grade R - Z	10:30 a.m.		
12th grade A - E	12:00 p.m.	11:30 a.m.	9th Grade Mandatory Class Level Meeting
12th grade F - M	12:30 p.m.		
12th grade N - Z	1:00 p.m.	12:30 p.m.	9th Grade Student Orientation**
			**Freshmen are allowed to leave once they have completed Student Orientation.

Before orientation, parents will use Tuition Management to pay course fees, grade level fees, and Parents Club dues. Mr. Gerald Ursin will email you information about that process in the next few days. That email will also include information about forms that must be completed and signed electronically, and information about ordering optional items (yearbooks and class level t-shirts) online. All information will also be posted on Brother Martin's website ([www.brothermartin.com](http://www.brothermartin.com)) under 2026 Student Orientation.

BNC is our online bookstore partner, where you may purchase Summer Reading books as well as your son's required novels and workbooks. Please [click here](#) to view a pamphlet with information about BNC. If you have any questions regarding BNC, please call or email Mr. Michael Lynn, Assistant Principal for Academics, at 283-1561 ext. 3020 or [mlynn@brothermartin.com](mailto:mlynn@brothermartin.com).

Because we handle so many organizational details at Student Orientation, it is critical that all of our students complete orientation before the first day of school. Students who are absolutely unable to attend orientation at their scheduled time **must get approval in advance from Mr. Gerald Ursin, Assistant Principal for Student Services. A late orientation fee of \$100** will be charged to any student who fails to complete orientation during his regularly scheduled time. In addition, your son will be required to attend an orientation session at 7:15 a.m. on the first day that he returns to school. Please understand that he must complete orientation before he is allowed to attend class.

Students will take I.D. and yearbook pictures at orientation. **Please note that students are expected to wear their school uniform with an appropriate tie and navy blue sports coat to Student Orientation.** Seniors who have had their senior photos taken do not have to wear a tie but must still wear their complete school uniform. Each student will undergo a grooming and uniform check by Mr. Josh Thomas, Dean of Students, or Mr. Ian Supak, Assistant Disciplinarian, before being allowed to take photos or to proceed through orientation. To avoid any confusion or an awkward situation at orientation, please review our Grooming and Uniform policy (see Grooming and Uniform in "[Information and Reminders](#)" on the website under 2026 Student Orientation). If his grooming or uniform check does not completely comply with school expectations, **he will not be allowed to complete orientation or attend classes until his grooming or uniform is approved by Mr. Thomas or Mr. Supak.**

**To assist us in maintaining current information about your son and your family, please check all of the biographical and emergency contact information on your Education Management account. You must complete the two forms on Education Management by Wednesday, August 5, 2026, in order for your son to complete Orientation.**

If you have any questions, please contact Mr. Gerald Ursin, Assistant Principal for Student Services, at 283-1561 ext. 3035 or [gursin@brothermartin.com](mailto:gursin@brothermartin.com). **Please make it a point to visit the link titled "[Information and Reminders](#)" under 2026 Student Orientation, a useful reference about a variety of school topics.**

We look forward to seeing your son at orientation on August 10th - 11th as we begin another exciting school year. Enjoy the rest of your summer!

Your partner in Mission,

A handwritten signature in black ink that reads "Ryan J. Gallagher". The signature is written in a cursive style with a large, stylized initial "R".

Ryan J. Gallagher '00  
Principal