

ARE YOU RELATED BY BLOOD OR MARRIAGE TO ANY EMPLOYEES OR VOLUNTEERS OF BROTHER MARTIN HIGH SCHOOL? YES NO

IF YES, TO WHOM ARE YOU RELATED AND WHAT IS THE RELATIONSHIP? _____

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE? YES NO

IF YOU HAVE BEEN CONVICTED OF A CRIMINAL OFFENSE, EXPLAIN IN DETAIL. _____

HAVE YOU EVER ENGAGED IN OR BEEN ACCUSED OR CONVICTED OF CHILD ABUSE, INDECENCY WITH A CHILD, OR INJURY TO A CHILD? YES NO

IF YOU ANSWERED YES TO THE ABOVE QUESTION, EXPLAIN IN DETAIL. _____

HAVE YOU EVER BEEN SUSPENDED, DISMISSED OR ASKED TO RESIGN A POSITION? YES NO

DO YOU HAVE A CONTAGIOUS OR COMMUNICABLE DISEASE? YES NO

DO YOU USE ILLEGAL DRUGS IN ANY FORM OR EXCESSIVE AMOUNTS OF ALCOHOL? YES NO

DO YOU HAVE A DISCIPLINARY ACTION OR INVESTIGATION PENDING BY AN EMPLOYER, OR OTHER ORGANIZATION? YES NO

HAVE YOU EVER BEEN DISCHARGED OTHER THAN HONORABLY FROM MILITARY SERVICE OR BEEN REPORTED TO ANY ORGANIZATION OR REGISTRY FOR ABUSE OR MISCONDUCT INVOLVING CHILDREN OR ADULTS? YES NO

HAVE YOU EVER BEEN CONVICTED OR PLED *NO LO CONTENDERE* TO A CRIMINAL OFFENSE OR HAD A CRIMINAL OFFENSE EXPUNGED (FELONY OR MISDEAMEANOR)? ANSWER YES IF YOU HAVE ENTERED A PLEA AGREEMENT INCLUDING A DEFERRED SENTENCE OR DEFERRED JUDGMENT ARRANGEMENT IN CONNECTION WITH A CRIMINAL CASE. YES NO

EXPLAIN IN DETAIL ANY "YES" ANSWERS TO THE PROCEEDING QUESTIONS. _____

WORK EXPERIENCE

LIST IN CHRONOLOGICAL ORDER. GIVE PARTICULARS OF ALL PREVIOUS AND PRESENT EMPLOYMENT STARTING WITH YOUR MOST RECENT POSITION. INCLUDE UNITED STATES MILITARY SERVICE AND TYPE OF DISCHARGE. PERIODS OF UNEMPLOYMENT, AND REASONS, SHOULD ALSO BE SHOWN. IF ADDITIONAL SPACE IS REQUIRED, USE A SUPPLEMENT SHEET.

COMPANY OR SCHOOL NAME _____

MAILING ADDRESS _____ STREET _____ CITY, STATE, ZIP _____

TITLE AND NAME OF SUPERVISOR _____

PHONE NUMBER _____

TYPE OF WORK PERFORMED _____

DATES EMPLOYED _____ BEGINNING DATE _____ ENDING DATE _____

BASE RATE OF PAY AT END OF EMPLOYMENT \$ _____

REASON FOR LEAVING _____

COMPANY OR SCHOOL NAME _____

MAILING ADDRESS _____ STREET _____ CITY, STATE, ZIP _____

TITLE AND NAME OF SUPERVISOR _____

PHONE NUMBER _____

TYPE OF WORK PERFORMED _____

DATES EMPLOYED _____ BEGINNING DATE _____ ENDING DATE _____

BASE RATE OF PAY AT END OF EMPLOYMENT \$ _____

REASON FOR LEAVING _____

WORK EXPERIENCE *CONTINUED...*

COMPANY OR SCHOOL NAME _____

MAILING ADDRESS _____

STREET

CITY, STATE, ZIP

TITLE AND NAME OF SUPERVISOR _____

PHONE NUMBER _____

TYPE OF WORK PERFORMED _____

DATES EMPLOYED _____

BEGINNING DATE

ENDING DATE

BASE RATE OF PAY AT END OF EMPLOYMENT \$ _____

REASON FOR LEAVING _____

PERSONAL REFERENCES: LIST ONLY PERSONS WHO KNOW YOU WELL.

NAME OF REFERENCE _____

MAILING ADDRESS _____

STREET

CITY, STATE, ZIP

RELATIONSHIP _____

DAYTIME PHONE NUMBER _____

HOW LONG AND IN WHAT CAPACITY HAS THIS PERSON KNOWN YOU? _____

NAME OF REFERENCE _____

MAILING ADDRESS _____

STREET

CITY, STATE, ZIP

RELATIONSHIP _____

DAYTIME PHONE NUMBER _____

HOW LONG AND IN WHAT CAPACITY HAS THIS PERSON KNOWN YOU? _____

NAME OF REFERENCE _____

MAILING ADDRESS _____

STREET

CITY, STATE, ZIP

RELATIONSHIP _____

DAYTIME PHONE NUMBER _____

HOW LONG AND IN WHAT CAPACITY HAS THIS PERSON KNOWN YOU? _____

PLEASE INITIAL EACH STATEMENT BELOW, AND SIGN AND DATE THE APPLICATION FORM.

____ I DECLARE THAT ALL STATEMENTS CONTAINED IN THIS APPLICATION ARE TRUE AND THAT ANY MISREPRESENTATION OR OMISSION IS CAUSE FOR REJECTION OF MY APPLICATION, OR DISMISSAL FROM MY MINISTRY INVOLVEMENT.

____ I UNDERSTAND THAT MY REFERENCES WILL BE CONTACTED AND THAT VARIOUS TYPES OF BACKGROUND CHECKS INCLUDING A CRIMINAL BACKGROUND CHECK WILL BE CONDUCTED. I AUTHORIZE INVESTIGATIONS OF ALL STATEMENTS CONTAINED IN THIS APPLICATION.

____ I AGREE TO OBSERVE ALL OF YOUR ORGANIZATION'S GUIDELINES AND POLICIES.

____ I UNDERSTAND THAT I CAN WITHDRAW FROM THE APPLIATION PROCESS AT ANY TIME.

____ I UNDERSTAND THAT BROTHER MARTIN HIGH SCHOOL HAS A ZERO TOLERANCE FOR ABUSE AND TAKES ALL ALLEGATIONS OF ABUSE SERIOUSLY. I FURTHER UNDERDTAND THAT BROTHER MARTIN HIGH SCHOOL COOPERATES FULLY WITH THE AUTHORITIES TO INVESTIGATE ALL CASES OF ALLEGED ABUSE. ABUSE OF STUDENTS IS GROUNDS FOR IMMEDIATE DISMISSAL AND POSSIBLE CRIMINAL CHARGES.

____ I DECLARE THAT I AM NOT A PEDOPHILE OR CHILD MOLESTER AND THAT I HAVE NOT PERPETRATED PHYSICAL ABUSE, SEXUAL ABUSE, EMOTIONAL ABUSE, OR NEGLECT AGAINST A CHILD OR AN ADULT THAT I HAVE NEVER BEEN ACCUSED OF THESE ACTS.

____ I UNDERSTAND AND AGREE THAT FALSE STATEMENTS OR OMISSIONS OR MISREPRESENTATION OF MATERIAL FACT REGARDING PAST CONDUCT OR MY PRESENT SITUATION MAY BE GROUNDS FOR DENIAL OF THE APPLICATION TO PROVIDE EMPLOYMENT OR VOLUNTEER SERVICES AND THAT REFUSAL TO INFORM BROTHER MARTIN HIGH SCHOOL OF THE CONTENTS OF A SEALED CRIMINAL RECORD WILL RESULT IN THE AUTOMATIC DENIAL OF THIS APPLICATION.

____ BROTHER MARTIN HIGH SCHOOL DOES NOT DISCRIMINATE AGAINST APPLICANTS OR EMPLOYEES BY REASON OF RACE, AGE, SEX, HANDICAP, OR NATIONAL ORIGIN. THIS NON-DISCRIMINATING POLICY APPLIES TO HIRING, TRAINNG, SALARIES, PROMOTIONS, AND WORKING CONDITIONS.

____ I HAVE READ AND UNDERSTAND ALL OF THE ABOVE STATEMENTS.

SIGNATURE OF APPLICANT

RETURN THIS APPLICATION TO:
BROTHER MARTIN HIGH SCHOOL
4401 ELYSIAN FIELDS AVE.
NEW ORLEANS, LA 70122