

Lumber Liquidators...A GREAT place to work!

With more than 360 locations, Lumber Liquidators is North America's largest specialty retailer of hardwood flooring. Our associates drive our success through a commitment to providing customers with the highest quality product at the lowest prices. Lumber Liquidators offers excellent career growth opportunities. Our compensation package for store sales positions includes additional earnings potential offered through our store bonus program. Other benefits include a low premium medical plan, paid holidays and time off, a 401(k) plan with an employer match that is immediately vested, and a casual work environment.

Job Summary: The ASM 1 - Sales Supervisor is responsible for the daily sales floor activities, the selling process and customer service and for assisting in the execution of warehouse/stockroom and sales support duties as required. The ASM 1 - Sales Supervisor is responsible for helping the store achieve or exceed sales and profit goals on a daily, monthly and annual basis while adhering to all company policies, procedures, governmental regulations and customer service expectations. The ASM 1 - Sales Supervisor is also responsible for the overall management, supervision and operation of the store in the absence of the Store Manager. This is considered a "key carrier" position and is responsible for opening and closing the store and routine handling of bank deposits.

Job Title: ASM 1 – Assistant Store Manager 1 (Sales Supervisor)

Department: Store Operations

Reports To: Store Manager

Job Status: Non-Exempt (Hourly)

Budget Managed (\$): None

Position Requirements

High school diploma, GED equivalency, or work experience sufficient to demonstrate high school level retail math and English skills

Two to five years of related sales/retail/customer service experience; hardwood flooring knowledge a plus

Previous supervisory experience (team leadership) preferred

Must possess a valid driver's license and acceptable driving record

Basic Microsoft Office skills (Excel, Word, PowerPoint and Outlook)

Experience with Point of Sale (POS) systems, preferred

Outstanding telephone skills

Ability to drive/operate a forklift required (forklift certification required prior to operating equipment)

Constant (more than 50% of the time) standing, walking, and hand/finger dexterity; lifting & carrying up to 80 lbs; pushing, & pulling up to 40 lbs

Frequent (between 33% -50% of the time) reaching, squatting, kneeling, bending, and twisting; pushing & pulling – up to 80 lbs;

Occasional (up to 33% of the time) sitting, using ladder to climb; lifting & carrying over 80 lbs

Vision (Near, Distance, Color, Peripheral, Depth Perception)

General Work Schedule:

This position will generally work a standard full time workweek including evenings, frequent weekends (Saturday and Sunday), holidays and overtime as scheduled based on business and customer needs. Regular and predictable attendance is an essential function of this position.

Work Environment:

ASM 1 - Sales Supervisors generally work in a retail sales and warehouse environment that involves the use of office equipment, such as computers, copy machines, point of sale equipment, telephones, machinery/mechanical equipment, ladders and heavy equipment (forklift). Routine heavy lifting of and movement of product. Some exposure to moderate noise, outdoor elements (heat and cold) and airborne particles. Limited travel required. 1 – 15 associates supervised indirectly.

The Company has reviewed this position summary to ensure that a description of the basic expectations, required qualifications and physical requirements have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as the job description which provides a complete list of essential functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and does not change the "at-will" relationship. Lumber Liquidators reserves the right to change this position summary, the job description and/or assign tasks for the employee to perform, as the Company may deem appropriate. Contact the Human Resources department (HR) with any questions.

Lumber Liquidators is an Equal Opportunity employer of qualified individuals and does not discriminate on the basis of race, color, religion, sex, national origin, age (40 and over), disability, veteran status or any other basis protected by applicable federal, state or local law. Lumber Liquidators also prohibits harassment of applicants or employees based on any of the protected categories. Lumber Liquidators also complies with all applicable state and federal laws respecting consideration of unemployment status in making hiring decisions.

If you need assistance or an accommodation due to a disability in order to search for employment opportunities or to complete an application, please contact us at recruiting@lumberliquidators.com.

Lumber Liquidators is a smoke-free, tobacco-free work environment. In accordance with applicable state and local law, smoking is allowed only in designated smoking areas.